

# ENGLISH FOR ACADEMIC PURPOSES



## 1. Course Description

This 120-hour English for University Preparation course is designed to equip students with the academic language skills and study competencies required for success in university-level education. The course focuses on developing listening, speaking, note-taking, discussion, and presentation skills necessary for academic participation in English-medium classrooms.

Through a structured four-phase progression, students build foundational classroom language, strengthen core academic skills, integrate speaking and presentation abilities, and practice real-life university scenarios such as extended lectures, seminars, and Q&A sessions. The course emphasizes confidence-building, critical thinking, and effective academic communication.

## 2. Learning outcomes

By the end of the course, students will be able to:

1. Demonstrate effective listening and note-taking skills in university-style lectures.
2. Participate confidently in academic discussions, seminars, and oral presentations using appropriate academic language.
3. Apply university life skills such as extended lecture comprehension, presentation delivery, and responding to Q&A sessions.

## 3. Course Duration

- 120 hours — 4 Phases (30 hours per phase)
- 3 hours per session (10 sessions per phase)

## 4. Course Outline:

No.	Topic	Contents	Duration (Hour)
<b>Phase 1: Language Foundation (30 Hours)</b> <b>Focus: Classroom English &amp; Academic Survival Skills</b>			
1.	University Orientation	<b>Session 1:</b> <ul style="list-style-type: none"><li>- Course overview &amp; expectations</li><li>- Understanding university classroom culture</li><li>- Diagnostic listening &amp; speaking activity</li></ul>	3 hours
2.	Classroom English	<b>Sessions 2-4:</b>	9 hours



No.	Topic	Contents	Duration (Hour)
		<ul style="list-style-type: none"> <li>- Asking &amp; answering questions appropriately</li> <li>- Clarifying and requesting repetition</li> <li>- Expressing opinions politely</li> <li>- Writing short academic emails</li> </ul>	
3.	Basic Note-Taking Skills	<b>Sessions 5–7:</b> <ul style="list-style-type: none"> <li>- Identifying lecture structure (intro–body–conclusion)</li> <li>- Listening for key ideas vs. details</li> <li>- Using abbreviations &amp; symbols</li> <li>- Cornell note-taking practice</li> </ul>	9 hours
4.	Academic Survival Vocabulary	<b>Sessions 8–10:</b> <ul style="list-style-type: none"> <li>- Academic Word List practice</li> <li>- University terminology (syllabus, credits, plagiarism)</li> <li>- Paraphrasing key academic terms</li> <li>- Vocabulary quiz &amp; mini summary task</li> </ul>	9 hours
<b>Total</b>			<b>30 hours</b>
<b>Phase 2: Core Academic Skills (30 Hours)</b>			
<b>Focus: Lecture Listening &amp; Academic Interaction</b>			
1.	Lecture Listening Development	<b>Sessions 1–4:</b> <ul style="list-style-type: none"> <li>- Listening to 10–15 minute lectures</li> <li>- Identifying main arguments &amp; examples</li> <li>- Recognizing transition signals</li> <li>- Structured note-taking practice</li> </ul>	12 hours
2.	Structured Note Organization	<b>Sessions 5–6:</b> <ul style="list-style-type: none"> <li>- Organizing notes into outlines</li> <li>- Converting notes into short summaries</li> <li>- Peer comparison &amp; teacher feedback</li> </ul>	6 hours
3.	Group Discussion Skills	<b>Sessions 7–9:</b> <ul style="list-style-type: none"> <li>- Discussion roles &amp; turn-taking</li> <li>- Supporting opinions with reasons</li> <li>- Problem-solving tasks in groups</li> <li>- Participation feedback</li> </ul>	9 hours
4.	Mid-term Assessment	<b>Session 10:</b>	3 hours



No.	Topic	Contents	Duration (Hour)
		<ul style="list-style-type: none"> <li>- Lecture listening + note submission</li> <li>- Group discussion task</li> <li>- Performance reflection &amp; feedback</li> </ul>	
<b>Total</b>			<b>30 hours</b>
<b>Phase 3: Academic Integration (30 Hours)</b>			
<b>Focus: Presentation &amp; Seminar Skills</b>			
1.	Academic Presentation Structure	<b>Sessions 1–3:</b> <ul style="list-style-type: none"> <li>- Organizing presentation (introduction–body–conclusion)</li> <li>- Signposting language</li> <li>- Designing effective slides</li> <li>- Mini presentation practice</li> </ul>	9 hours
2.	Public Speaking Skills	<b>Sessions 4–5:</b> <ul style="list-style-type: none"> <li>- Voice projection &amp; pronunciation</li> <li>- Body language &amp; eye contact</li> <li>- Managing nervousness</li> <li>- Impromptu speaking practice</li> </ul>	6 hours
3.	Seminar Participation	<b>Sessions 6–8:</b> <ul style="list-style-type: none"> <li>- Asking analytical questions</li> <li>- Responding critically to ideas</li> <li>- Leading small-group discussions</li> <li>- Seminar simulation practice</li> </ul>	9 hours
4.	Presentation Project Preparation	<b>Sessions 9–10:</b> <ul style="list-style-type: none"> <li>- Topic selection &amp; outline submission</li> <li>- Rehearsal sessions</li> <li>- Peer &amp; teacher feedback</li> </ul>	6 hours
<b>Total</b>			<b>30 hours</b>
<b>Phase 4: Test Readiness &amp; Mastery (30 Hours)</b>			
<b>Focus: University Life Simulation &amp; Advanced Practice</b>			
1.	Extended Lecture Practice	<b>Sessions 1–3:</b> <ul style="list-style-type: none"> <li>- Listening to 20–30 minute lectures</li> <li>- Advanced note-taking techniques</li> <li>- Post-lecture summary writing</li> </ul>	9 hours
2.	Academic Presentation Simulation	<b>Sessions 4–6:</b>	9 hours



No.	Topic	Contents	Duration (Hour)
		<ul style="list-style-type: none"> <li>- Full-length individual presentation (8–10 minutes)</li> <li>- Visual aid integration</li> <li>- Formal academic language practice</li> </ul>	
3.	Q&A Session Training	<b>Sessions 7–8:</b> <ul style="list-style-type: none"> <li>- Handling spontaneous questions</li> <li>- Clarifying &amp; elaborating responses</li> <li>- Critical thinking answers</li> </ul>	6 hours
4.	Final Academic Simulation	<b>Sessions 9–10:</b> <ul style="list-style-type: none"> <li>- Seminar-style class simulation</li> <li>- Combined lecture + discussion + presentation task</li> <li>- Graded final presentation &amp; feedback</li> </ul>	6 hours
<b>Total</b>			<b>30 hours</b>
<b>Total</b>			<b>120 hours</b>

#### 5. Assessment & Evaluation

- Attendance	10%
- Class Participation and Engagement	10%
- Assignments / Quizzes	25%
- Mid-term Examination	20%
- Final Presentation	15%
- Final Examination	20%
- <b>Total</b>	<b><u>100%</u></b>

*Remark: Subject to change at instructor's discretion*

